

NOTICE OF A PRIVATE MEETING OF A DECISION-MAKING BODY TO WHICH THE CHAIR OF THE OVERVIEW AND SCRUTINY MANAGEMENT COMMISSION HAS AGREED¹

Notice of an imminent occasion when the public may be excluded from a meeting due to the likelihood that if members of the public were present during an item of business confidential or exempt information would be disclosed to them and which the Chair of the Overview and Scrutiny Management Commission has agreed is urgent and cannot reasonably be deferred.

¹ In accordance with Regulation 5(7) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

1. At least 28 clear days before a private meeting² of a decision-making body, public notice³ must be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice⁴ must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.
3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chair of the Overview and Scrutiny Management Commission.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.

Date of Decision or period within which the decision is to be made	Ref No:	Matter in respect of which the decision is to be made	Short Description	Decision maker	Executive Member & Lead Officer	List of documents to be submitted to decision maker	Public or Private meeting. Statement of reasons if private.
18 December 2014	EX2883	Staffing Implications associated with savings put forward to deliver the 2015/16 revenue budget: approval to pay redundancy payments	To set out the staffing implications which are likely to result from the setting of the Council's 2015/16 revenue budget. To seek approval to make the redundancy payments associated with the required staffing implications.	Executive	Councillor Alan Law Robert O'Reilly	Report and associated appendices	Paragraphs 1 and 2
18 December 2014	EX2918	Progress on Sexual Health Procurement and request for delegated authority to Strategic	To provide an update of the sexual health procurement process and to seek delegated authority for final	Executive	Councillor Marcus Franks Lesley Wyman	Report and associated appendices	Paragraph 3

² A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

³ In accordance with Regulation 5(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

⁴ In accordance with Regulation 5(4) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

		Director of Public Health for approving final provider of services	provider recommendation by Strategic Director of Public Health.				
18 December 2014	EX2924	Alcohol and Drug Recovery Service - Tender	To provide an update of the Adult Alcohol and Drug Recovery procurement process and to seek delegated authority to the Head of Public Health and Wellbeing and the Portfolio Holder for Health and Wellbeing	Executive	Councillor Marcus Franks Lesley Wyman	Report and associated appendices	Paragraph 3
18 December 2014	EX2910	Royal Berkshire Fire and Rescue Service – Provision of Committee Service	To advise Members of a proposal to enter into an agreement with the Royal Berkshire Fire and Rescue Service to provide their “Committee Service” for them for the next three years.	Executive	Councillor Roger Croft Andy Day	Report and associated appendices	Paragraph 3

5. The Chair of the Overview and Scrutiny Committee has agreed that the Executive may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

Date of Chair’s agreement	Matter in respect of which the decision is to be made	Reasons why meeting urgent and cannot reasonably be deferred

Andy Day
Head of Strategic Support
West Berkshire Council

Date: 5 November 2014